

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees Meeting – September 27, 2017

In Attendance: Anne Darcy, Cynthia Dennis, Jay Breines, Leona Florek
Guests: Sonia Correa-Pope, Tom Paquin, Sandra Chessey, Lisa Wells, Lynn Spampinato
Not Present: Mark Lubold, Jenna Gable

I. Meeting called to order at 5:05 p.m. by Anne Darcy. Public comments/none

II. **Approval of Minutes**

Cynthia Dennis moved to approve the August 22, 2017 meeting minutes with the following corrections: (1) the approval of “policy” will be corrected to reflect an approval of the handbook, and (2) page 2 was missing motion by Cynthia Dennis to approve purchase of the rugs, seconded by Leona Florek, motion passed unanimously.

Leona Florek seconded approval of the minutes with above corrections. Motion passed unanimously.

III. **Finance/Facilities**

Finance

Sandra Chessey reported on the monthly finance report to date. Running smoothly; no surprises. **Cynthia Dennis moved to accept the August finance report. Seconded by Jay Breines. The motion passed unanimously.**

Facilities

Tom Paquin reported. School opening went very smoothly. Held two fire drills, and students did excellent job. Lockdown drill also went perfectly. Held yearly building inspection; everything is good and up-to-date. Replaced approximately 74 lights to LED for money savings. Also replaced some outside lights and few on front of building. Bucket would be required in order to update poles.

IV. **Old Business**

Anne Darcy asked for an amendment update. Dr. Pope asked about Board availability for December 6, 1pm meeting in Malden. This is a preliminary review of the school’s amendment. Public hearing to be held on December 16.

Dr. Pope also noted that the Mayor and Mr. Zrike spoke to her at Holyoke Day. Dr. Pope reiterated to them the school’s priority of continuing to serve the community. Mr. Zrike is welcome to speak to the Board directly, and was so advised to do so, by Dr. Pope.

Board members wonder what impact could be on local schools, with students from Puerto Rico.

V. **Director's Report**

Dr. Pope reported.

- Enrollment is at 702.
- New policy on lottery, which can be done for grades only where there are openings. Can pull from wait list within same year.
- Met with all new parents and held orientation. Dad's day was held, along with ice cream social and the teddy bear activities.
- Diagnostics and data to be analyzed; SES was on-site the 25th and 26th for observations and reviewing curriculum, etc. Lots of ongoing professional development.
- Picture Day held
- Fathers March held
- Student Life club fair to be held tomorrow.
- Parent-teacher conferences coming up.

Jay Breines moved to adjourn the meeting. Seconded by Leona Florek. The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Mark Lubold, Clerk
Holyoke Community Charter School Board of Trustees

MEETING ATTACHMENTS

Monthly financials

Holyoke Community Charter School
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Board of Trustees

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ANNUAL MEETING

In Attendance: Anne Darcy, Cynthia Dennis, Jay Breines, Leona Florek
Guests: Sonia Correa-Pope, Tom Paquin, Sandra Chessey, Lisa Wells, Lynn Spampinato
Not Present: Mark Lubold, Jenna Gable

I. Meeting called to order at 6:31 p.m. by Anne Darcy. Public comments/none

II. **Board Terms and Renewals**

Noted, no terms are currently expiring.

Anne Darcy moved to approve the slate of officers:

- **Chair, Anne Darcy**
- **Vice Chair, Jenna Gable**
- **Treasurer, Cynthia Dennis**
- **Secretary, Mark Lubold**

Motion seconded by Leona Florek. The motion passed unanimously.

Jay Breines moved to adjourn the meeting. Seconded by Leona Florek. The meeting adjourned at 6:40 pm.

Respectfully submitted,

Mark Lubold, Clerk
Holyoke Community Charter School Board of Trustees

MEETING ATTACHMENTS

n/a